



Service Unit Adult Recognitions Order Form

Girl Scouts Heart of Central California | 6601 Elvas Avenue Sacramento, CA 95819 | www.girlscoutshcc.org

This form is to be used to request *Outstanding Leader Award* and *Outstanding Volunteer Award* pins. Service unit recognition managers are responsible for requesting and distributing these recognitions. The recognitions will be packaged and given to the Membership Director.

Service Unit _____ Date of Request _____ Date of Event _____

Service Unit Recognitions Manager _____

Address _____ City _____ Zip _____

Day Phone (____) _____ Evening Phone (____) _____ Email _____

- The approval for the *Outstanding Leader Award* and *Outstanding Volunteer Award* **requires** that the service unit recognitions task group reviews the information on each candidate and **approves or denies** the nomination. List the members (must be at least 3 volunteers) of the task group who reviewed the nominations:

_____	_____
_____	_____
_____	_____

- Outstanding Leader Award** – List **all** of the candidates nominated for this award. For each nomination that was **approved** attach the nomination form and letters of endorsement.

Name of Candidate	Date Nomination Reviewed	Approved	Declined
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- Outstanding Volunteer Award** – List **all** of the candidates nominated for this award. For each nomination that was **approved** attach the nomination form.

Name of Candidate	Date Nomination Reviewed	Approved	Declined
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

FOR OFFICE USE ONLY:

Reviewed by Membership Director: _____ Date: _____
Reviewed by Director of Adult Development: _____ Date: _____

Recognitions packaged Date: _____