



# Cookie Program Cookie Site/Shop Location Troop Assignment and Troop Permission Slip

Girl Scouts Heart of Central California | 6601 Elvas Avenue Sacramento, CA 95819 | www.girlscoutshcc.org

To avoid confusing mix-ups at a site, please bring this permission slip with you to your Cookie Site/Shop. Please sell outside the building only.

Troop number \_\_\_\_\_ has permission to sell cookies at \_\_\_\_\_, on \_\_\_\_\_, 2011, from \_\_\_\_\_ am/pm until \_\_\_\_\_ am/pm.

Each shift should include (# of girls) \_\_\_\_\_ girls at each door.

Each shift will include (# of adults) \_\_\_\_\_ adult(s) at each door. (Two adults must be present if there are more than 4 girls).

You may use a TV tray/small table: Yes \_\_\_\_\_ No \_\_\_\_\_

You may use a shopping cart: Yes \_\_\_\_\_ No \_\_\_\_\_

Specific rules/requests from the organization:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
SU Cookie Site/Shop Manager Signature Service Unit # \_\_\_\_\_

This is your official authorization. Bring it with you as proof that you are the troop assigned to this location.

### REMEMBER TO:

- ✓ Bring money to make change.
- ✓ Take your permission slip with you.
- ✓ Count your cookies before Cookie Booth/Shop begins.
- ✓ Remember your manners. Be polite, courteous, say "Thank You" and SMILE.
- ✓ Ask the customer only once, as they **leave** the store.
- ✓ Remain in the area where you have been given permission to sell.
- ✓ Stay clear of store doors. Do not hinder traffic.
- ✓ Wear pins and/or uniforms. Girls in uniform sell more cookies.
- ✓ Bring posters displaying troop goals and balloons to attract attention.
- ✓ Do not leave cash in the open. An adult should carry all cash.
- ✓ Girls should not put money in their pockets or leave it in carry cases.
- ✓ Stay outside the store while selling.
- ✓ Take all empty cases with you.
- ✓ Have an adult at each door at all times.
- ✓ Leave location clean.

Remember: Our goal is to make sure girls are well supervised and in a safe environment!

You can also use the Cookie Site/Shop Worksheet to help track your cookies and monies. The form can be found on the Council Web page under Cookie Program forms.