



WELCOME

Adult Education in Girl Scouting continues to evolve and strive to meet the needs of busy adult volunteers. You are an important part of this change!

This year promises to bring many exciting and innovative changes to our council. As adult volunteers, you have an opportunity to experience this movement first hand. The adult education calendar for 2008-2009 contains classes designed to enrich the experience of volunteerism within the Girl Scout organization. Classes are designed to meet the needs of busy volunteers with a variety of training options. For some classes we offer classroom, home study, and on-line.

Girl Scouts of the USA has introduced a new model to help us achieve our mission: Girl Scouting builds girls of courage, confidence and character, who make the work a better place. The New Girl Scout Leadership Experience engages girls in discovering themselves, connecting with others, and taking action to make the world a better place. All courses for new leaders will incorporate information about this model and about the new Leadership Journey booklets available for all age levels: Girl Scout Daisy, Brownie, Junior, Cadette, Senior, and Ambassador. For continuing leaders who have not had an opportunity to be introduced to the Girl Scout Leadership Experience during summer of 2008, short sessions will be available in fall for those who would like to have up to date knowledge on all the current materials and information. See The New Girl Scout Leadership Experience Journey Updates listings for a schedule of these sessions.

Any adult, 18 years or older, may register for an adult education course. You don't have to be a registered Girl Scout to participate in a class, however, you do need to have an affiliation with Girl Scouts in our council. Some classes are designed specifically to train troop leaders/advisors; other classes are open to any interested adult willing to translate what they have learned into girl activities.

Classes are held on week nights and weekends, in a variety of training locations. We try to meet the needs of our adult volunteers and hope that you will find courses which are convenient for you. Just turn the pages to learn more. Detailed information about the registration process can be found on page 5. If you have questions, please call either council registration or the Director of Adult Development. We will be happy to help you.

ADULT EDUCATION
2008|2009

WELCOME

EDUCATION MADE AFFORDABLE

As a not-for-profit organization, Girl Scouts Heart of Central California carefully balances its daily business operations with its commitment to member services, including volunteer training.

This education is made affordable through proceeds from the Fall and Cookie Product Programs. When Girl Scouts participate in these sales programs, they help raise needed funds to support adult education and keep participant costs low for our volunteers.

The training courses in this calendar are also partially financed by a combination of individual gifts, Family Partnership contributions, grants, corporate donations, in-kind gifts, and United Way contributions. We rely especially on the generosity of individuals, who are our greatest supporters, for the successful continuation of these volunteer opportunities.

These proceeds and contributions help fund adult education costs such as research, planning, facilities, registrations, insurance coverage and materials. That means we can provide leadership and personal enrichment courses to you at a fee less than the actual cost.

For example: Combined courses for Troop Camp Certification cost the council about \$48 per person. You pay only \$32.50. Another example: Grade Level trainings cost the council about \$12 per person. These courses are offered FREE to troop leaders. And these savings are outside of financial assistance which is available for most training courses. Please take advantage of the many training courses available to you in this year's adult education calendar.

Thank you for your interest in learning more about Girl Scouting! We look forward to serving the needs of all adults within Girl Scouts Heart of Central California.

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REGISTRATION INFORMATION

All course participants must be registered in advance. You may not attend a class if your name is not on the roster, so it is important to register in advance. Please register via the council Web site at www.girlscoutshcc.org or use the registration form at the back of this book. (Feel free to copy as many as you need). Registration forms can also be obtained from your troop orientation specialist, service unit manager, membership director, and the council offices.

Please be aware of any class with a “prerequisite.” If a class indicates it has a prerequisite, you must take the prerequisite class first.

If you are registering online, please follow the instructions on the Web site; and at the completion of the process, print a copy of the registration for your records. This copy is **not** confirmation that you are accepted into the class. This process does not ensure your confirmed attendance in the class, it gives you printed documentation of your registration request. If you have registered for the course online, you will receive an information/confirmation packet online. Sometimes these transmissions do not succeed. If you have not received your confirmation packet within 2 weeks before class, it is important for you to follow up with council registration at (800) 322-4475 to ensure that you are registered for the class and have the correct course location, time, etc.

Registration must be submitted at least 15 calendar days before the training course in order to receive an information packet in a timely manner. Late registrants may need to request an information packet be sent via e-mail in order to receive course information prior to the training date. Training registration forms can be mailed to Girl Scouts Heart of Central California, P.O. 280, Rancho Cordova, CA 95741-0280; faxed to (916) 638-8452, or completed online via the council Web site at www.girlscoutshcc.org.

Fees

PLEASE DO NOT SEND FEES with the registration form. Information packets will be sent out with your course bill. If you do not receive an information packet at least 14 days prior to the course, please contact council registration at (800) 322-4475 for course details. Upon receiving the bill, you will have 15 calendar days from the date on the bill to pay for the course. **IF PAYMENT IS NOT RECEIVED WITHIN 15 CALENDAR DAYS, YOU WILL BE DROPPED FROM THE COURSE.**

Waiting Lists

If a course is full, you will be notified and placed on a waiting list. Sometimes the waiting list will not clear until a few days before the course date. You may need computer access to receive the information packet via e-mail for timely delivery.

PLEASE NOTE: If a course does not meet the minimum number of participants, then the course will be cancelled. Only those who are registered for a course will be notified of class cancellation, changes in times or site location, or other important information. It is important to register in advance for all courses.

Financial Assistance

Financial assistance is available for some training courses that have a fee. Financial assistance is limited and is based on need. No financial assistance is available for special training events such as W.O.W, Jubilee, or Menzies Connection. You may obtain financial assistance forms from your service unit manager, membership director or at www.girlscoutshcc.org. You may also copy and use the form located at the back of this book. Please return the financial assistance request with your training registration form to the main office in Rancho Cordova.

Cancellations

Any requests to cancel your attendance in a class or to receive a refund must be received by the council office 15 days prior to the class date. You may e-mail your request to cancel@girlscoutshcc.org. After hours, you may leave a message in the general mailbox at (800) 322-4475. You may also fax a written cancellation note to (916) 638-8452. If you do not cancel 15 days prior to the class date, you may be responsible for course fees if there is a waiting list for that class.

