



# Girl Scout Gold Award Project Proposal

Girl Scouts Heart of Central California | 6601 Elvas Avenue Sacramento, CA 95819 | www.girlscoutshcc.org

Addendum - to accompany the 6 page Girl Scout Gold Award Project Proposal

Name: \_\_\_\_\_

Please submit entire proposal packet 6-8 weeks prior to your proposed start date.

Prerequisites: Two Senior or Ambassador Journeys or one Journey and the Girl Scout Silver Award. Please briefly explain your Journey Take Action projects and reflect on the process. Attach separate pages with your **typed** response.

Senior/Ambassador Journey	Date Completed	Troop/Group Volunteer's Signature
1.		

Summarize your Journey experience.  
 What was the issue in your community that you chose to address?  
 How did you Take Action about this issue in your community?  
 What did you learn from this experience?

Senior/Ambassador Journey or Girl Scout Silver Award Project	Date Completed	Troop/Group Volunteer's Signature
2.		

Summarize your second Journey experience **OR** your Girl Scout Silver Award.  
 What was the issue in your community that you chose to address?  
 How did you Take Action about this issue in your community?  
 What did you learn from this experience?

**Addendum to be included in your detailed project plan  
 (found on the Girl Scout Gold Award Project Proposal p 3) .**

Describe the steps involved in putting your plan into action, including resources, facilities, equipment, and approvals needed. (Attach a detailed timeline).

In your detailed project plan, please address the following questions:

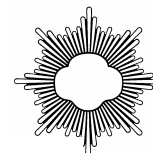
- What is the goal you would like to achieve with your project? How do you plan to achieve this project goal?
- How are you making a difference to your chosen issue?
- How will your project involve and/or affect the community?
- What aspects of your project show leadership?
- What are the foreseeable obstacles? How can you prepare for some of these situations?
- Aside from your team, troop/group volunteer, and project advisor, do you need any one else to help with your project?
- What supplies will you need? How will you get them?
- If necessary, how will you earn money or fundraise?

Please also include a detailed budget accounting for all of your materials (estimate for donated items). See the Gold Award Girl Guidelines **page 16** on the GSUSA website ([www.girlscouts.org/highestawards](http://www.girlscouts.org/highestawards)).

*Girl Scouts Heart of Central California*  
**Girl Scout Gold Award Project GIRL Agreement**

**Please mark each box and sign bottom of page acknowledging your understanding.**

- I have read GSUSA's Gold Award Girl Guidelines (available at [www.girlscouts.org/highestawards](http://www.girlscouts.org/highestawards)) and understand its recommendations.
- I understand that the Girl Scout Gold Award is an individual leadership project. Although I may work with my Team to help complete my project, I am in charge of every aspect of my project and I am responsible for its success.
- My project idea is unique and creative. It was created by *me* and is something that hasn't been done before.
- My project addresses a valid need that is outside of the Girl Scout community.
- I have spoken to all members of my Team, and they understand that they have made a commitment to help me with my project.
- At least part of my project is sustainable and on-going. That is, it will continue to educate the public about my issue once my project is over.
- My project will take approximately 80 hours, including researching the issue, working on the proposal packet, and the project itself.
- The timeline for my project is realistic and includes a *minimum* of a two-month span of time for project implementation and a *minimum* of 6 weeks for the application approval process prior to my project start date.
- My project budget is zero based and shows descriptions and costs of all items, *including donations*.
- I have consulted *Volunteer Essentials and Safety Activity Checkpoints (Safety-Wise)* regarding my project.
- I will only earn funds in ways appropriate for Girl Scouts and following *Money Matters* guidelines. All fundraising activities will be discussed with my service unit and I will submit an *Application for Troop Money Earning* (form # 629)
- I have completed *Prepare 2B Ready* training or *Risk Management/Event Planning* training and will secure Girl Scout Additional Insurance and an adult First Aider (over 18 years of age), if required.
- I understand the following deadlines:  
**November 15<sup>th</sup>** – Deadline to submit application packet to receive your Girl Scout Gold Award at the awards ceremony the following May.  
**March 20<sup>th</sup>** – Deadline to submit your final project report (after approval of application) to receive your Girl Scout Gold Award at the awards ceremony the following May.  
**September 30<sup>th</sup> after high school graduation** - This the last day of 'girl' membership for a Girl Scout member, and thus the last chance to submit a final project report (after approval of application) to be recognized as earning the Girl Scout Gold Award by GSUSA and Girl Scouts Heart of Central California.
- I've attended *Award Take Action Training* and/or have called and reviewed my initial project ideas with the Program Specialist working with the Girl Scout Gold Award.  
\*This step is optional yet highly recommended.\*
- I understand that this application process is necessary for earning the highest award given to a Girl Scout in the USA and that it has been established to uphold the quality and integrity of these standards.
- I understand that I may not start on my project until I have received notification from Girl Scouts Heart of Central California that my proposal has been approved.
- I understand that in order to earn the Girl Scout Gold Award I must complete and turn in a Girl Scout Gold Award final report, including a final budget.
- I have clarified any questions I have with the Gold Award program specialist for Girl Scouts Heart of Central California ([goldaward@girlscoutshcc.org](mailto:goldaward@girlscoutshcc.org)).



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Girl's Signature

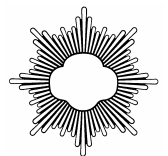
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Date

*Girl Scouts Heart of Central California*  
**Girl Scout Gold Award Project ADULT ADVISOR Agreement**

**Please have your adult advisor mark each box and sign bottom of page acknowledging her understanding.**

- I have read GSUSA's Gold Award Adult Guide (available at [www.girlscouts.org/highestawards](http://www.girlscouts.org/highestawards)) and understand its recommendations.
- I understand that the Girl Scout Gold Award is the girl's individual leadership project. Although she may work with her Team to help complete her project, she is in charge of every aspect of her project, and she is responsible for its success.
- The girl's project was created and will be implemented by *her*. I will provide guidance and help with problem solving.
- The girl's project addresses a valid need that is outside of the Girl Scout community.
- The girl has spoken to all members of her Team, and they understand that they have made a commitment to help her with her project.
- Her project will take approximately 80 hours, including researching the issue, working on the proposal packet, and the project itself.
- The timeline for her project is realistic and includes a *minimum* of a two-month span of time for project implementation and a *minimum* of 6 weeks for the application approval process prior to my project start date.
- Her project budget is zero based and shows descriptions and costs of all items, *including donations*.
- I have consulted *Volunteer Essentials and Safety Activity Checkpoints (Safety-Wise)* regarding the girl's project.
- The girl will only earn funds in ways appropriate for Girl Scouts and following *Money Matters* guidelines. All fundraising activities will be discussed with our service unit and the *Application for Troop Money Earning* (form#629) where necessary has been submitted.
- She has completed *Prepare 2B Ready* training or *Risk Management/Event Planning* training and will secure Girl Scout Supplemental Insurance and an adult First Aider (over 18 years of age), if required.
- I understand the following deadlines:  
**November 15<sup>th</sup>** – Deadline to submit application packet to receive her Girl Scout Gold Award at the awards ceremony the following May.  
**March 20<sup>th</sup>** – Deadline to submit your final project report (after approval of application) to receive her Girl Scout Gold Award at the awards ceremony the following May.  
**September 30<sup>th</sup> after high school graduation** - This the last day of 'girl' membership for a Girl Scout member, and thus the last chance to submit a final project report (after approval of application) to be recognized as earning the Girl Scout Gold Award by GSUSA and Girl Scouts Heart of Central California.
- I know that attendance at *Award Take Action Training* class is optional yet highly recommended. I have / have not attended.
- I understand that this application process is necessary for earning the highest award given to a Girl Scout in the USA and that it has been established to uphold the quality and integrity of these standards.
- I understand that the girl may not start on her project until she has received notification from Girl Scouts Heart of Central California that her proposal has been approved.
- I understand that in order to earn the Girl Scout Gold Award the girl must complete and turn in a Girl Scout Gold Award final report, including a final budget.
- I have clarified any questions with the Gold Award program specialist for Girl Scouts Heart of Central California (goldaward@girlscoutshcc.org)



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Adult's Signature

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Date





# Girl Scout Awards Budget Report

Girl Scouts Heart of Central California | 6601 Elvas Avenue Sacramento, CA 95819 | www.girlscoutshcc.org

Please list all income and expenses, including items that will be donated, in the budget format below. If you are planning to get an item donated, write donation next to the projected cost and list the corresponding cost as income. Be sure to write 'material donation' next to the cost in the income section. Be sure to account for EVERYTHING that will, or could, cost money... even if it is being donated! Attach a separate sheet if needed.

<u>Projected Expenses (money you are spending)</u>	<u>Amount (\$)</u>	<u>Additional Details/Donation</u>
Transportation (gas, parking, etc.)	\$ _____	
Copying/Laminating	_____	
Postage/Stamps	_____	
Office Supplies (paper, pens, etc.)	_____	
Site (rental/fees-event)	_____	
Equipment Rental/Purchase	_____	
First Aid Supplies	_____	
Badges/Patches/T-shirts	_____	
Food and Beverages	_____	
Housekeeping/cleanup supplies (events)	_____	
Honoraria (lifeguards, performers, etc.-event)	_____	
Girl Scout Insurance (event)	_____	
Thank you's	_____	
Other (please list):	_____	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
<b>TOTAL EXPENSES</b>	<b>\$ _____</b>	
<b>Projected Income (money you are receiving)</b>	<b>Amount (\$)</b>	<b>Additional Details/Donation</b>
<b>Allocated Troop Funds</b>	<b>\$ _____</b>	
<b>Service Unit Money Available</b>	_____	
<b>Registration Fees (event only)</b>	_____	
<b>Donations/Events:</b>	_____	
_____	_____	
_____	_____	
<b>Money Earning Projects:</b>	_____	
_____	_____	
_____	_____	
<b>TOTAL INCOME</b>	<b>\$ _____</b>	

TOTAL Projected Income      \$ \_\_\_\_\_  
 TOTAL Projected Expenses    \$ \_\_\_\_\_  
**The above two numbers should be equal.**

**NOTE:** Donations of goods are obtained for the beneficiaries of your award project, not for use by Girl Scouts. As such, GSHCC's Tax ID number cannot be used for reporting purposes to the donor. You may be able to obtain a Tax ID number and donation letter from the organization that is the beneficiary of your award project if your donors request recognition for tax purposes.

# Girl Scout Gold Award Project Proposal

**Prior to starting your project submit this proposal to:**

Council Name: \_\_\_\_\_

Council Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Council Telephone: \_\_\_\_\_

Council Email: \_\_\_\_\_

**\*\*\* Submit this proposal by the date(s) established by the local council.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip code:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Age:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Troop/Group Number:** \_\_\_\_\_ **Troop/Group Volunteer:** \_\_\_\_\_

**Troop/Group Volunteer's Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Girl Scout Gold Award Project Advisor:** \_\_\_\_\_

**Project Advisor's Organization:** \_\_\_\_\_

**Project Advisor's Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Prerequisites: Two Senior or Ambassador journeys or one journey and the Girl Scout Silver Award. List two journeys that you have completed along with your troop/group volunteer’s signature.**

<b>Senior/Ambassador Journey Books</b>	<b>Date Completed</b>	<b>Troop/Group Volunteer’s Signature</b>
<b>1.</b>		
<b>2.</b>		

<b>Girl Scout Silver Award Completion Date</b>	
<b>Council Where You Earned the Award</b>	

**Your Team**

**List the names of individuals and organizations that you plan to work with on your Take Action project. This is a preliminary list that may grow through the course of your project.**

<b>More Team Members</b>	<b>Affiliation</b>	<b>Role</b>

**Take Action Project**

**Project Title:** \_\_\_\_\_ **Proposed Start Date:** \_\_\_\_\_

**Proposed Completion Date:** \_\_\_\_\_

**Describe the issue your project will address and who is your target audience. Remember your 15-second pitch.**

**Discuss your reasons for selecting this project.**

**Outline the strengths, talents, and skills that you plan to put into action. What skills do you hope to develop?**

**Describe the steps involved in putting your plan into action, including resources, facilities, equipment, and approvals needed. (Attach a detailed project plan.)**

**Enter the names of people or organizations you plan to inform and involve.**

**Estimate overall project expenses and how you plan to meet these costs.**

**What methods or tools will you use to evaluate the impact of your project?**

**How will your project be sustained beyond your involvement?**

**Describe how you plan to tell others about your project, the project's impact, and what you have learned (Web site, blog, presentations, posters, videos, articles, and so on).**

**Your Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Project Advisor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Council Representative Approved:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Impact Planning

Using the Impact Planning Chart, describe the impact you hope your project will have on your community, your target audience, and you.

<b>Impact On . . .</b>	<b>Goals</b>	<b>Potential Impact</b>
<p><b>Community</b></p>	<p>What community issue do you plan to address?</p>	<p>What examples of the project impact might you see in future?</p>
<p><b>Target Audience</b> (workshop participants, other youth, community members, and so on)</p>	<p>What skills, knowledge, or attitudes will your target audience gain?</p>	<p>How will you know that the target audience gained skills or knowledge?</p>

The following is a list of the 15 Girl Scout Leadership Outcomes.\* Which do think you will develop through this project?

***Discover:***

- I will develop a stronger sense of self.
- I will develop positive values.
- I will gain practical life skills.
- I will seek challenges in the world.
- I will develop critical thinking.

***Connect:***

- I will develop healthy relationships.
- I will promote cooperation and team building.
- I will resolve conflicts.
- I will advance diversity in a multicultural world.
- I will feel more connected to my community, locally and globally.

***Take Action:***

- I will identify community issues.
- I will be a resourceful problem solver.
- I will advocate for myself and others, locally and globally.
- I will educate and inspire others to act.
- I will feel empowered to make a difference in the world.

\*Want more information on the Girl Scout Leadership Outcomes? Visit [www.girlscouts.org/research/publications/outcomes/transforming\\_leadership.asp](http://www.girlscouts.org/research/publications/outcomes/transforming_leadership.asp).