

Volunteer Recognitions Coordinator

Position: Volunteer Recognitions Coordinator

Function: Promotes and coordinates recognition of the achievements of volunteers

Support Team: Member Support

Commitment Time: One year, renewable

Do you have a passion for...

- The Girl Scout Movement, working with Girl Scout leaders and troops
- Empowering and recognizing adult volunteers for their hard work and dedication to GSHCC
- Working with people of all racial, ethnic, cultural, religious, socioeconomic backgrounds and ability levels

Benefits:

- Active member of the preeminent leadership development organization for girls
- Utilize and enhance valuable skills, especially written and oral communication
- Develop and enhance the spirit of volunteerism within the community
- Contribute to an improved volunteer experience and better volunteer and girl retention

Responsibilities/Requirements:

- Be, or be willing to become, a registered member of the Girl Scouts of the USA, at least 18 years of age.
- Submit to and pass a criminal background check every 3 years.
- Adhere to council policies and deadlines.
- Complete the training required for the position.
- Become familiar with the available awards and nomination process.
- Encourage nominations for the GSUSA board-approved awards (Appreciation Pin, Honor Pin, Thanks Badge I and Thanks Badge II). Assist interested adults with the nomination process.
- Encourage nominations for the Volunteer of Excellence award, and ensure that nominations are reviewed and approved by at least three team members.
- Administer recognition funds provided by GSHCC for leader recognitions at the end of the year and submit a Recognitions Report with original receipts to your Troop Support Specialist by July 15.
- Work with the service team to recognize troops that participate in Early Re-Registration.
- Work with the service team to ensure appropriate public awareness of volunteer achievements.
- Attend and participate in the service unit meetings to promote positivity and shared recognition.
- Contribute to the development of a diverse and inclusive Girl Scout membership.

What's Next:

- Is this your current volunteer position? Please select this position in our opportunity catalog.
- New volunteers: For more information, or to apply, email customercare@girlscoutshcc.org