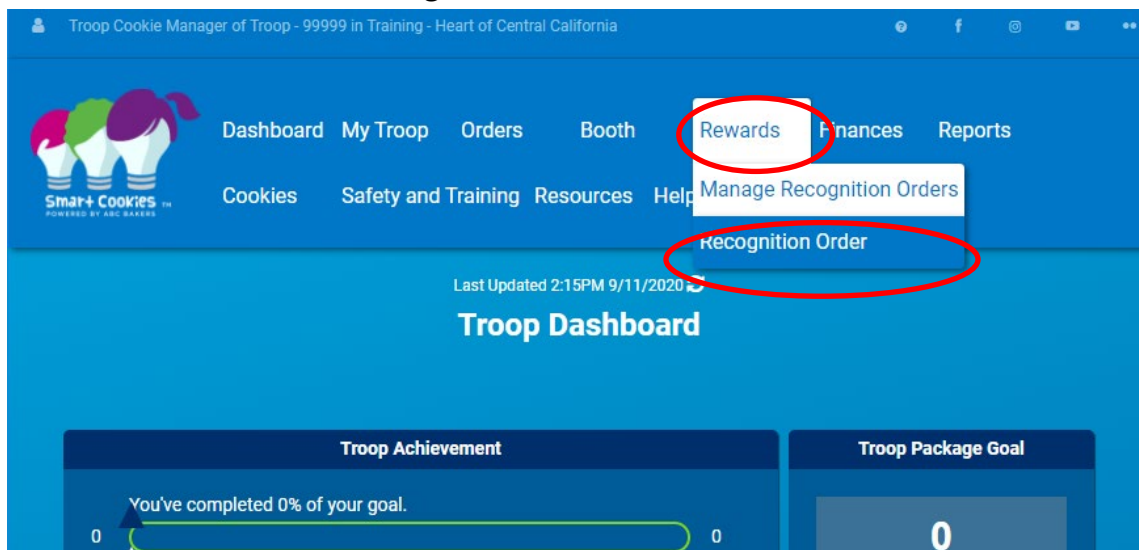


Early Recognition Order

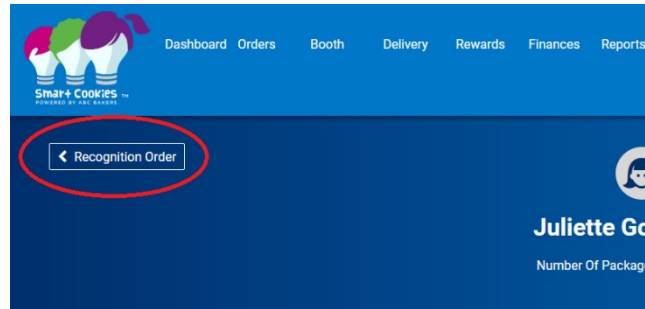
All Girl Scouts, regardless of troop proceeds plans, can earn the Early Recognition item. Direct Ship orders also count towards this reward. Girl Delivery orders must be included in the Initial Order to count towards this reward. Gluten-free cookies are not available for purchase during the Initial Order so they do not count towards this reward.

1. Log in to [Smart Cookies](http://www.abcsmartcookies.com) (www.abcsmartcookies.com).
2. Go to **Rewards**; click **Recognition Order**.

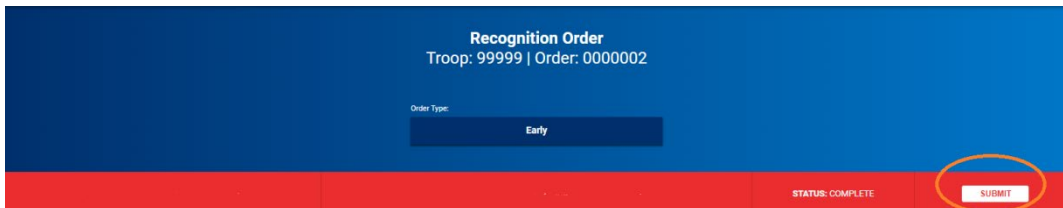


3. Select **Early** from the Plan Type. A new window will appear.
4. Click the arrow next to each girl's name to review. **Red exclamation icons** mean there are pending items and a T-Shirt size needs to be selected. **Unread** means that rewards have not been reviewed/verified but it is not necessary to click on each individual line.

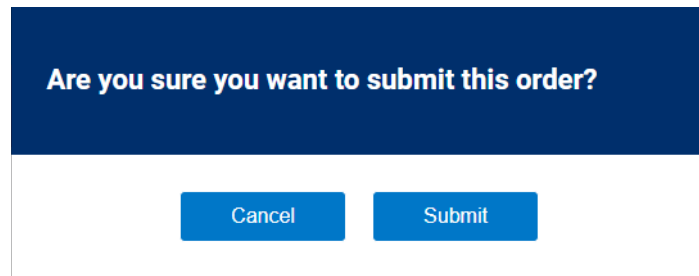
5. To review each girl's orders, click the arrow on the right-hand side next to each girl's name. Select the correct t-shirt size for each girl. Click **Save** when reviewed.
6. Click back to **Recognition Order** on the top left. Repeat for each girl.



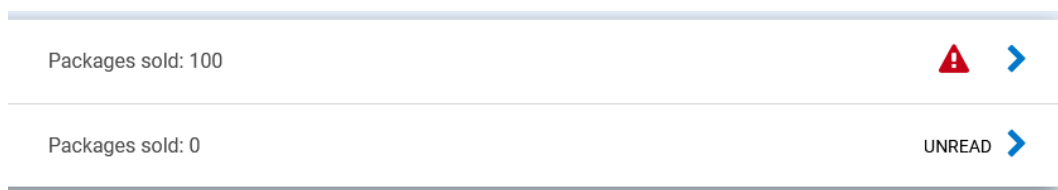
7. Click **Submit** when finished.



You will see a pop-up confirming you are submitting. Click Submit.



8. The status of your order will show as "T".



9. Go to **Rewards** and click **Manage Recognition Orders** to verify submission.

A “Complete” status means it has been saved but not submitted. “T” means the order has been committed by the troop. “S” means the order has been committed at the service unit level. “C” means the order has been committed at the council level.

T-shirts will be distributed by your service unit