

Managing Booths

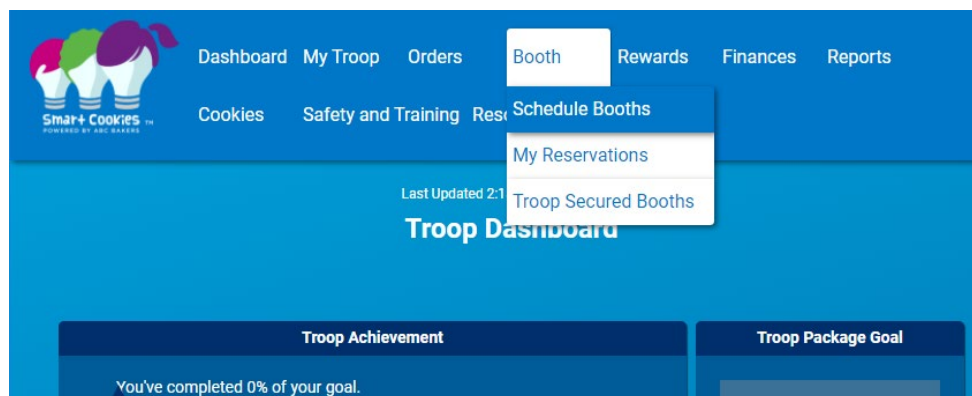
Cookie Managers must secure all booth sales in Smart Cookies. Troops cannot attend booth sales that are not secured and approved in Smart Cookies. Lemonade Stands on private, residential property are the only exception to this. Remember that all booth sales must have 2 adults and 1-4 girls present.

[Smart Cookies Scheduling a Booth in a Lottery Video](#)

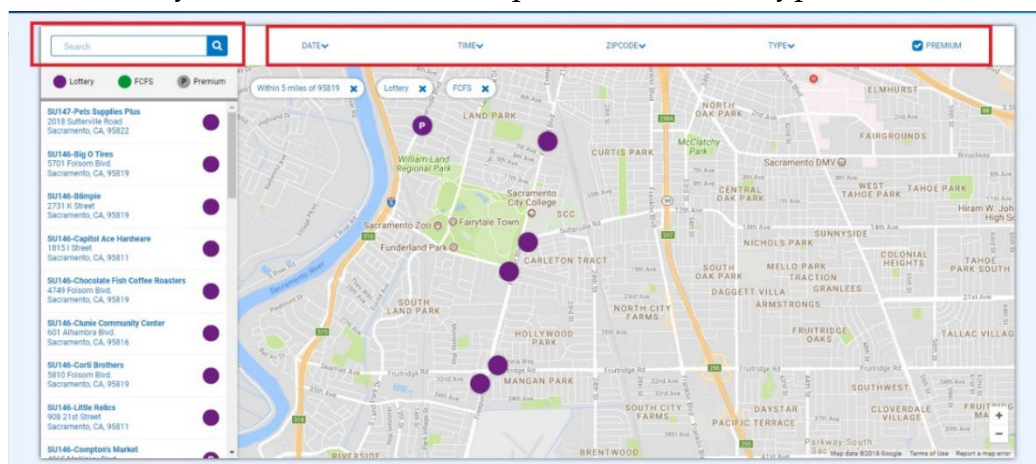
[Smart Cookies Scheduling a First-Come, First-Served Booth Video](#)

Scheduling Booths

1. Log in to [Smart Cookies](http://www.abcsmartcookies.com) (www.abcsmartcookies.com).
2. Go to **Booth**; click **Schedule Booths**.



3. The list of booth sites will show to the left of a map showing their locations. You can search by location, date, time, zip code and booth type.



- Click on your desired site. A calendar will populate and once you select a date, available times will show below the calendar.

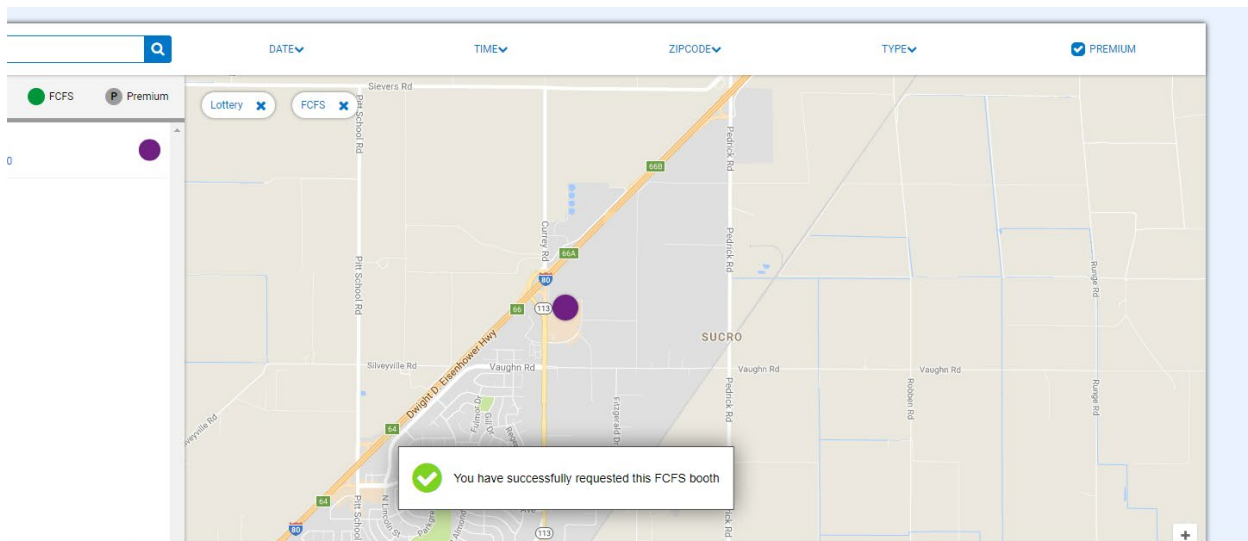
1. Select an available time for FCFS

February				March		
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

2. Select an appointment time

08:00 AM - 10:00 AM

- Click **Save**. You will be taken back to the map and will see a confirmation message at the bottom of your screen.



For Lottery Round:











You will also receive a confirmation email letting you know which boot appointments your troop was awarded. Scheduled sites can also be found in the **My Reservations** tab.


For First-Come, First-Served Rounds:


You will also receive a confirmation email automatically confirming your booth reservation. Scheduled sites can also be found in the **My Reservations** tab.

Managing Scheduled Booths

1. Go to **Booths**; click **My Reservations**.
2. A list of scheduled sites will populate. You may have multiple pages.
3. Scroll to right and click the three dots next to the desired booth site.

	CITY	ZIP CODE	DATE	TIME	PREMIUM	TYPE	STATUS	QTY SOLD	TOTAL \$	
	Modesto	95351	Feb 24	11:00 AM - 01:00 PM	<input type="checkbox"/>	LOTTERY				Booth Details Smart Booth Divider Remove Reservation 
	Modesto	95350	Mar 17	12:00 PM - 02:00 PM	<input type="checkbox"/>	LOTTERY	WIN	0	0	
	Modesto	95355	Feb 24	03:00 PM - 05:00 PM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95355	Feb 25	09:00 AM - 11:00 AM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95354	Feb 24	09:00 AM - 11:00 AM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95354	Feb 24	01:00 PM - 03:00 PM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95354	Feb 24	11:00 AM - 01:00 PM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95356	Mar 03	11:00 AM - 01:00 PM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95356	Mar 10	09:00 AM - 11:00 AM	<input type="checkbox"/>	FCFS		0	0	
	Modesto	95356	Mar 10	11:00 AM - 01:00 PM	<input type="checkbox"/>	FCFS		0	0	





Clicking on **Booth Details** will show you detailed information for the site, including any special instructions.

Clicking on **Remove Reservation** will bring up a confirmation message. Click **Delete Forever** to remove your reservation or **Go Back** to keep it. You will receive an email confirming cancellation if you delete a reservation.

