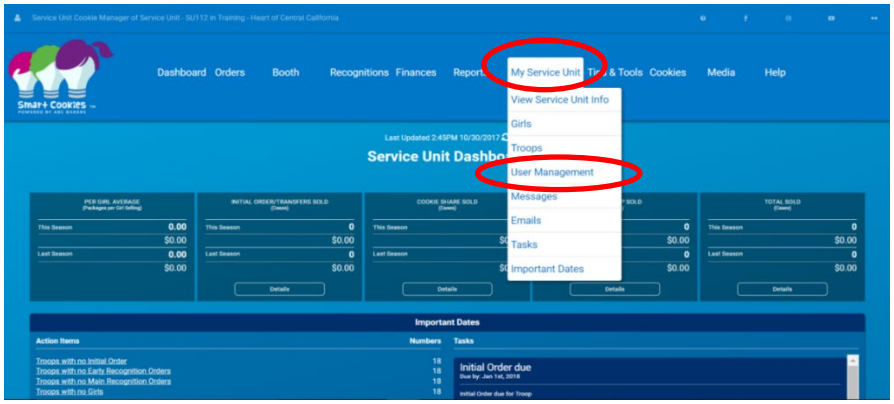
girl scouts
heart of central
california

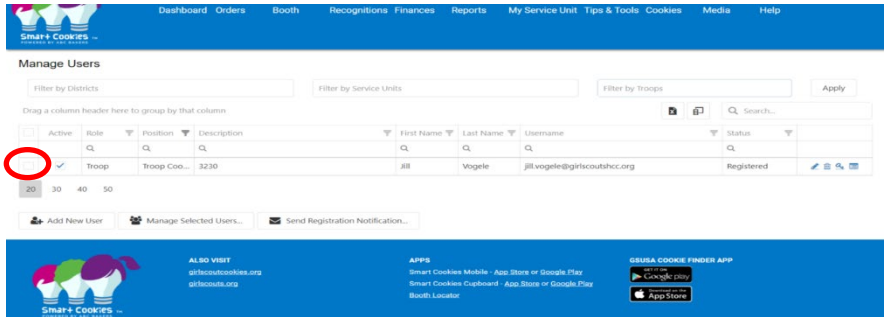
Retrieving Troop Registration Link

Are there troop users who have not received the Smart Cookies registration email? Easily resend the link from Smart Cookies. Please ensure noreply@abcsmartcookies.com is in their email safe sender's list and that the email has not gone to spam.

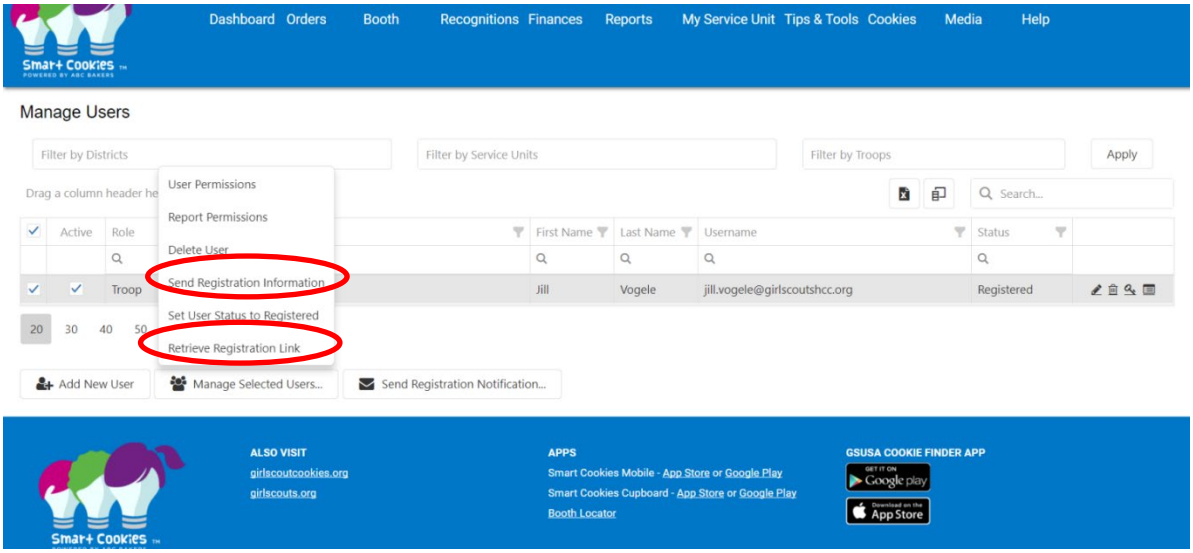
1. Log in to Smart Cookies (www.abcsmartcookies.com).
2. Go to **My Service Unit**; click **User Management**.



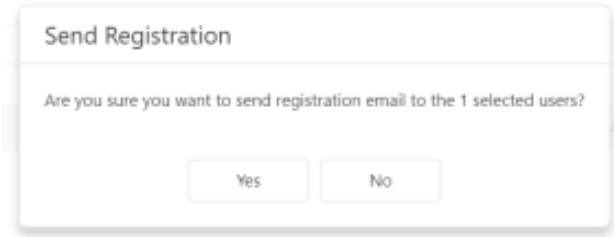
3. Click on the **Refine Search** filter bar and search for the user you are looking for. Click on **Apply Search Parameters**.
4. Click on the checkbox to the far left of the user's name.



5. Click **Manage Selected Users** at the bottom of the page and choose either **Send Registration Information** or **Retrieve Registration Link.**



Clicking on **Send Registration Information** will resend the registration email via email. You will get a prompt confirming you want to resend. Click **Yes** to resend.



If the user still does not receive the email and it is not in a spam folder, verify the email address is correct in Smart Cookies. Clicking on **Retrieve Registration Link** will bring up a prompt that will ask you if you would like to copy the link (so you may put the direct link in an email) or **Go to Link** (will take you directly to the webpage to register the troop cookie manager).

