girl scouts
heart of central
california

Booth Sale Guidelines for Troops

Yes, please:

- Have 2 adults, including one female (at least one of whom is registered and background checked) and 1-4 registered Girl Scouts.
    - For booths that have all Girl Scouts under the direct supervision of their caregivers, adults do not need to be registered.
    - A second adult is not required if a Girl Scout is under direct caregiver supervision. However, for safety, it is a best practice to have a second adult present.
- Have a first-aid kit at every booth sale.
- Ensure there is a barrier between your booth sale and the parking lot.
- Have girls stay near the booth sale at all times.
- Provide a presentable booth sale by covering the table and displaying a variety of cookies.
- Approach customers when they are exiting not when they are entering the establishment.
- Behave professionally if problems arise. You are representing Girl Scouts Heart of Central California.
- Advise the girls to clean up their area and dispose of trash when their booth sale has concluded.
- Allow the booth sale to be girl-led. Girls should approach customers.
- Assist the girls with counting money accurately.
- Take down your booth in a timely manner to allow the next troop to set up their booth on time.
- Have fun!

No, thank you:

- Do not host a booth sale not entered **and** approved in Smart Cookies (Lemonade Stands on personal, residential property are excluded from this).
- Do not sell on public streets. Wagon sales are only allowed in your neighborhood.
- Girl Scouts should not sell in or in front of establishments that they themselves cannot legally patronize (I.e. bars, marijuana dispensaries, etc.)
- Do not allow girls to participate if their parent/guardian has not completed and signed a Cookie Permission Form.
- Do not allow more than four girls at a booth sale at one time. If you have a large troop, schedule shifts.
- Minimize use cell phones or electronic devices at a booth sale.
- Do not allow smoking at a booth sale.
- Minimize eating at booths.
- Do not allow girls to block the entrance or exit of an establishment.
- Do not allow girls to leave the booth sale.
- Do not allow girls to bring siblings.
- Do not allow their troop to leave trash behind, especially empty cases.
- Do not allow the adults or girls to leave cash out in the open or unsupervised.
- Do not allow cookies to be left at an establishment to be sold; Girl Scouts Cookies can only be sold by registered Girl Scouts.
- Do not sell any other items other than Girl Scout Cookies at booths.
- Do not fundraise for other organizations at booths.

Not required, but recommended

- Official uniform item (e.g. tunic, vest, sash, membership pin).
- Bling your booth! Use balloons, posters, etc. and post your troop goal.