



Service Team Coordinator Position Description & Agreement

Reports to: Member Support Specialist (MSS)

Term: One year. May be reappointed for up to three years per term, up to two terms.

Function: Oversee Girl Scouting in the service unit, help guide the service unit team toward SU and GSHCC goals, support retention and recruitment efforts of girls and adults and act as a role model of leadership to volunteers in your area.

Requirements:

- Create welcoming and inclusive team and leader meetings.
- Adhere to meeting standards.
- Collaborate with MSS and service team members to identify best team and leader meetings, dates, times and locations.
- Ensure that the service unit works to meet the yearly priorities as set by the council board of directors.
- Encourage service unit members to follow all banking, health, safety and program standards and policies.
- Be an active listener and report arising conflicts to the MSS at MSS Check-Ins and monthly meetings.

Region _____
Troop # _____ SU # _____
Name _____
Street Address _____

City, Zip _____
Cell Phone # _____
Email _____

Girl Scout Law

**I will do my best to be
Honest and fair,
Friendly and helpful,
Considerate and caring,
Courageous and strong, and
Responsible for what I say and do,
And to respect myself and others,
Respect authority,
Use resources wisely,
Make the world a better place, and
Be a sister to every Girl Scout.**

This agreement must be signed and returned to your Member Support Specialist.

I have read and understand the expectations and requirements of this position. I am a registered Girl Scout member in good standing and agree to do my best to uphold my responsibilities as a Service Team Coordinator. I recognize this is a volunteer position and will not expect nor accept any monetary compensation. If for any reason I cannot fulfill my tasks as defined here, I will inform my Member Support Specialist.

Signature _____
MSS _____
Date _____

Thank you for volunteering!