



Service Unit Recognitions Coordinator Position Description & Agreement

Reports to: Member Support Specialist (MSS)

Term: One year. May be reappointed for up to three years per term, up to two terms.

Function: Oversee Girl Scouting in the service unit, help guide the service unit team toward SU and GSHCC goals, support retention and recruitment efforts of girls and adults and act as a role model of leadership to volunteers in your area.

Requirements:

- Develop and enhance the spirit within the service unit to improve the volunteer experience.
- Ensure that volunteers within the service unit are recognized for their efforts and accomplishments.
- Provide tokens of recognition at leader meetings.
- Encourage nominations for the Volunteer of Excellence Award. Ensure that nominations are reviewed and approved by at least three team members.
- Encourage nominations for the GSUSA board-approved awards (Appreciation Pin, Honor Pin, Thanks Badge I and Thanks Badge II). Assist interested adults with the nomination process.
- Administer recognition funds provided by GSHCC for leader recognitions at the end of the year.

Region _____
Troop # _____ SU # _____
Name _____
Street Address _____

City, Zip _____
Cell Phone # _____
Email _____

Girl Scout Law

**I will do my best to be
Honest and fair,
Friendly and helpful,
Considerate and caring,
Courageous and strong, and
Responsible for what I say and do,
And to respect myself and others,
Respect authority,
Use resources wisely,
Make the world a better place, and
Be a sister to every Girl Scout.**

This agreement must be signed and returned to your Member Support Specialist.

I have read and understand the expectations and requirements of this position. I am a registered Girl Scout member in good standing and agree to do my best to uphold my responsibilities as a Recognitions Coordinator. I recognize this is a volunteer position and will not expect nor accept any monetary compensation. If for any reason I cannot fulfill my tasks as defined here, I will inform my Service Team Coordinator and/or Member Support Specialist.

Signature _____
MSS _____
Date _____

Thank you for volunteering!