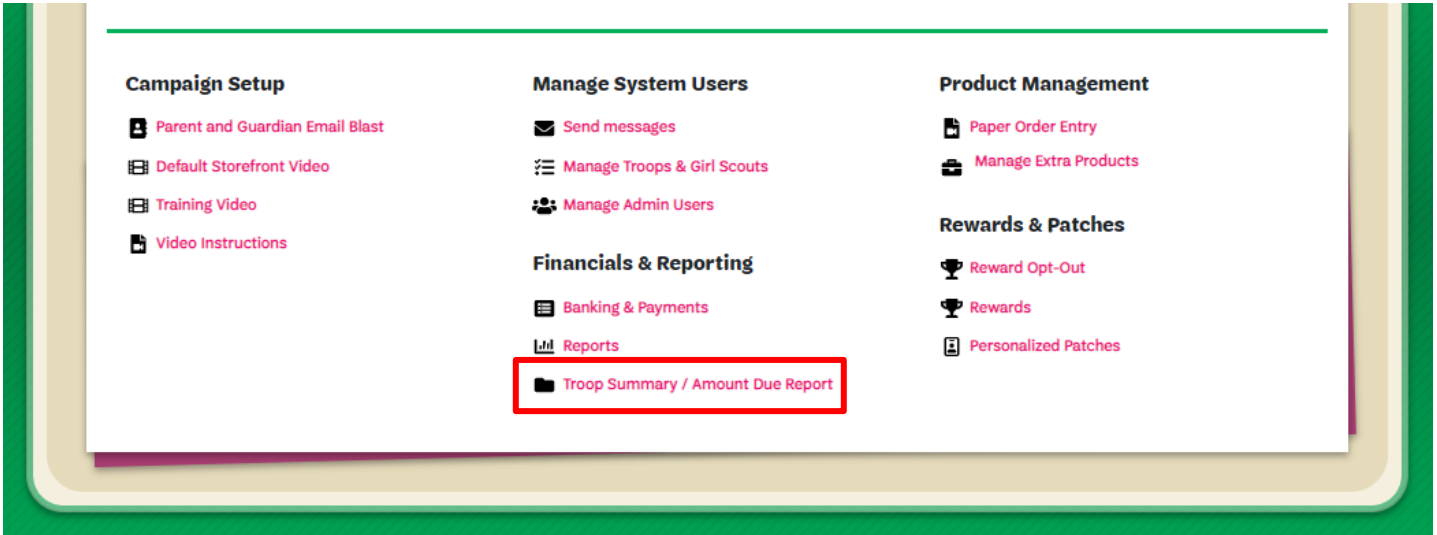


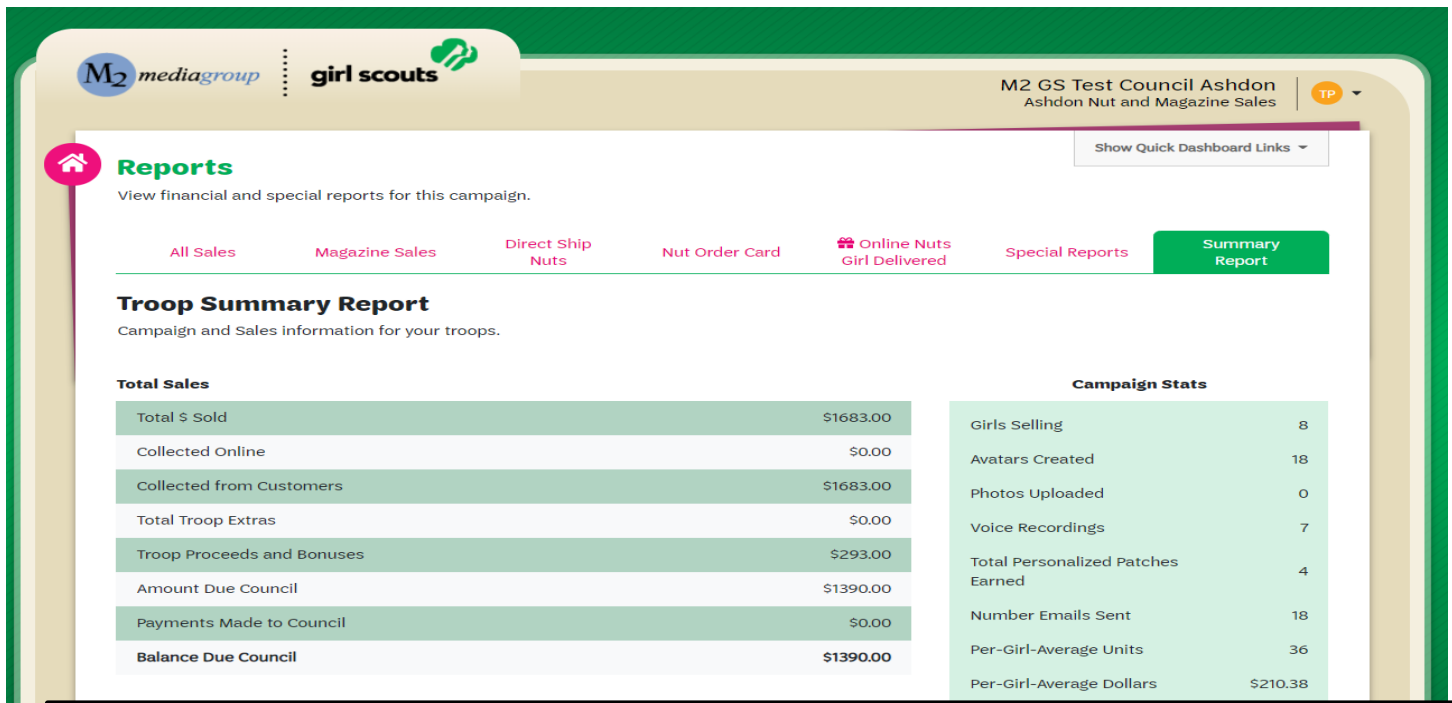
## Troop Finances

Knowing how much your troop earned and what their balance due is important. Make sure you know what is happening with your troop's finances in the Fall Product Program by following these steps below.

1. Log in to M2 System (gsnutsandmags.com).
2. Scroll to your dashboard and click Troop Summary / Amount Due Report



3. Next scroll through your troop's summary for a quick review.



Each area is sectioned off by online magazine sales, Direct Ship sales, nut card sales, Girl Delivered and troop extras.

4. Download the report by scrolling to the bottom of the page and click your preferred viewing method (i.e. Excel or PDF).
5. Email the report out to parents, service unit or others by entering their email and click the **Email Report** button on the right.

**Note: Troops must submit their Troop Financial Report every summer. Remember to save a copy of your financials for your report. This report can be emailed to your Troop Leader for record keeping.**

|                                   |           |
|-----------------------------------|-----------|
| Proceeds And Bonuses              | \$0.00    |
| <b>Nut Card Sales</b>             |           |
| Nut Card Units                    | 293       |
| Total Collected from Customer     | \$1683.00 |
| Proceeds And Bonuses              | \$293.00  |
| <b>Online Nuts Girl Delivered</b> |           |
| Online Nuts Girl Delivered Units  | 0         |
| Total Sales Collected Online      | \$0.00    |
| Proceeds And Bonuses              | \$0.00    |
| <b>Troop Extras</b>               |           |
| Troop Extra Units                 | 0         |
| Total Sales Troop Extras          | \$0.00    |
| Proceeds And Bonuses              | \$0.00    |

Print Report
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 Export Excel

4

5

Email Recipient  PDF ▼
**Email Report**